

School Parent and Family Engagement Policy ESSA Section 116
Pratt USD 382 School District
Southwest Elementary School
2026-2027

- Southwest Elementary School shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 116. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.
 - The PFE policy (Parent and Family Engagement Policy) will be reviewed and revised annually. Parents are encouraged to participate in the process through the Annual Title 1 Parent Meeting, Unified School Site Council Meetings, and the Annual Online Parent Survey administered in May. The reviewed and revised policy will be linked on the Pratt USD 382 website under (Southwest Elementary, Title 1 Parent Information.)
 - Parent Involvement and Engagement
 - Parental involvement and engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-
 - (A) that parents play an integral role in assisting their child's learning;
 - (B) that parents are encouraged to be actively involved in their child's education at school;
 - (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
 - Documents translated into Spanish
 - Southwest Attendance Policy
 - Student-Teacher-Parent Compact
 - Southwest Title 1 Plan
 - McKinney Vento Information
 - Zones of Regulation Information and Glossary of Terms
 - School Messenger Recordings
 - Opt in Directions for School Messenger Texts
 - School Parent and Family Engagement Policy
 - Ages and Stages Surveys (PreK and Kindergarten)
 - Kansas Every Child Can Read Act (3rd grade)
 - Annual Title 1 Parent Survey

- AIMSweb parent letters with information about assessments, scoring and title services
- Southwest Elementary School shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of parents to be involved.
 - The Annual Title 1 Parent Meeting is held in September. The time is after work hours, in the evening. Parents are notified through the Southwest monthly newsletter that goes home with students in backpacks and is also posted on the Southwest Facebook page and through a School Messenger that launches in both English and Spanish. The transcript is also posted on the Facebook page. The Principal and Assistant Principal, Title 1 teacher, and Enrichment Teacher conduct the meeting. An agenda will be created for the meeting and minutes kept.
- Southwest Elementary School will provide scheduled times for Parent-Teacher Conferences, twice per year. Conferences will be scheduled from 10:00- 6:00 to accommodate parents needing a morning, afternoon, or evening conference. Children of the family may attend a conference to help parents avoid childcare costs at home. Parent-Teacher Conferences may include conversations involving attendance, as well as academic and social emotional needs of a child.
- Parent input will be requested in developing and revising the Parent and Family Engagement Policy. Input may be given at the Annual Title 1 Parent Meeting and through the completion of the Title 1 Parent Survey to provide feedback to the school. Parents will be encouraged to participate on committees to include the Southwest PTO and District Unified Site Council. Parents may also attend School Board meetings and Strategic Planning Sessions, requesting parent involvement. Special attention will be made to include parents of diverse backgrounds.
- Southwest Elementary School will communicate in the following ways to inform parents of PFE activities:
 - Monthly School Newsletter (hard copy and digital copy on the SW Facebook page)
 - School Messenger Phone Calls
 - Southwest Elementary Facebook Page
 - Posts of upcoming activities
 - Transcripts of School Messenger Phone Calls
 - USD 382 District Calendar
 - **Examples** of activities include:
 - Parent-Teacher Conferences
 - Kindergarten Parent Orientation
 - Kindergarten Round Up
 - In person ASQ surveys for preschool
 - Open House
 - National Walk to School Day
 - Halloween Parade and Parties

- Christmas Caroling Around the Tree
 - Veterans Day Assembly
 - Christmas and Valentine Parties
 - Southwest Family Literacy Night
 - Southwest Family Dance Night
 - Muffins for Moms
 - Doughnuts for Dads
 - End of year awards assemblies for TK-3rd grade
 - End of year performances for preschool
- Southwest Elementary School will explain curriculum and assessment information to parents through the Title 1 Parent Letter that is distributed at Open House (evening before school starts) and to new students. Letters are available in both English and Spanish. The letter will explain the AIMSweb assessment schedule, assessment scores qualifying students for Tier 2 and Tier 3 services, and frequency of services throughout the day. After each benchmark period, students will take home benchmark scores in reading and math so that parents are updated on progress. 3rd grade students will receive state assessment scores when the state releases them in the spring. The scores will report the achievement levels of the challenging State academic standards. The school will happily answer any questions from parents relating to the education of their children.
- The Schoolwide Plan will be posted on the USD 382 website under Southwest, Title 1. The plan will be discussed and the location shared with parents during the annual Title 1 Parent Meeting. Comments and concerns will be taken into consideration when the plan is reviewed each school year.
- Southwest Elementary School works to ensure the involvement of parents and to support a partnership to improve student academic achievement. An MTSS letter is given to parents at Open House in August that outlines local assessments that will be given to students at school. The letter explains scoring, the types of assessments given, and the qualification of students to attend tier math and reading groups. After each benchmark period, parents receive an informational letter with their child's benchmark scores in math and reading. Parents receive state assessment reports (3rd grade) in the spring, as well as information from the state to explain scoring and how the scores relate to the state academic standards. Parent-Teacher Conferences are very important for parents to attend each semester, as teachers review student progress and best ways for a parent to support their child's academic growth at home. SIT meetings (Student Improvement Team) are also set up between the school team and the parent to discuss any child who is struggling in school with academics or social emotional development. The progress of the child is monitored between SIT meeting sessions to ensure the child is making adequate progress in targeted areas.
- Family Literacy Night is held each school year with children playing "bingo for books" to encourage reading in the home. Daily e-Tips are also posted on Facebook that offer quick tips and articles for parents to read on strategies and best practices to work with their children and home to support their academic and social emotional development. SIT meetings, as mentioned above, are also a valuable source of team discussion and

information about the best ways to support the child both at home and at school. The district is looking to offer parent academies over a variety of topics in the near future. Additionally, Southwest hosts a Family Dance Night in the spring where families are encouraged to attend with their child at our Municipal Building. Students teach their parents dances that they have learned and practiced in music class at Southwest. Snacks are provided to participants.

- Southwest Elementary hosts a Kindergarten Parent Orientation meeting each year prior to the start of school. Information is shared with parents about instruction, curriculum, programs offered within the school, busing, breakfast, lunch, library, PE/ Music, etc. Teachers communicate with parents at the orientation about the best ways to reach them with questions or concerns. Parents are encouraged to join the Southwest Facebook page for daily Parent e-tips over a variety of topics to support parents and their children in school. The Pratt USD 382 School District is looking at developing Parent Academies that parents can attend in the future.
- Parents are encouraged to join the Southwest Parent-Teacher Organization (PTO). The Southwest PTO assists and partners with the school to provide funds for field trips, class room items, and other special projects. The contributions of parents, as equal partners within the school community, are valued and essential in the building of strong ties between parents and school.
- Through the Pratt Learning Center, as part of the Pratt USD 382 School District, parents of children in the school district can earn a Pratt High School diploma. A high school diploma can open doors for jobs, as well as serve as a stepping stone for other educational opportunities.
- Southwest Elementary School works with a multitude of community organizations to support students and families.
 - Food for Kids (Backpack program) through the Kansas Food Bank
 - Addresses food insecurity
 - Optimist Club
 - Free bicycle giveaway of refurbished bicycles for children
 - Elks
 - Free unused jackets for children
 - Dictionaries to 3rd grade students every year
 - Hoop Shoot
 - Lyons Club
 - Provides funds for eye exams and eye glasses for children without insurance
 - Adopt a teacher program
 - Agape Clinic (Hope Center)
 - Provides free medical and dental care for children without insurance
 - Pratt Police Department
 - Safe Touch lessons in our classrooms
 - Pratt Fire Department
 - Fire Safety Assemblies for all grade levels at Southwest
 - Miss Kansas Organization

- Miss Kansas Assemblies for K-3rd grade
- KState Extension Office
 - Book in a bag for 1st grade classes
 - Nutritional lesson for 3rd grade classes
- Walmart Family Engagement Scavenger Hunt
 - Keeps kids off of technology while parents are shopping
- Greenback Match through Youth Core Ministry
- Pratt Public Library
 - K-3 author themed activity days
 - Preschool: 30 minute story time in the school
 - Art lessons for K-3
- Pratt County Historical Museum
 - Field trips
 - Pratt retired teachers serving as docents
- Nursing Homes
 - Kindergarten caroling
- Filley Art Museum
 - K-3 activities
- Pilot Club
 - Train at 6th Street
 - Helmet and brain safety
- Pratt Wildlife and Parks
 - Field trips
- South Central Community Foundation
 - Grants for classrooms
- Pratt Chamber
 - Breakfast in August for teachers
- Pratt EMS
 - 2nd grade field trip
- Fincham Farm
 - 2nd grade field trip
- Credit Union of America
 - Teacher Appreciation
 - Yoobi boxes for students
- Pratt County Health Department
 - Beautification projects at Southwest
- Dental Screenings at Southwest
 - Pratt area dentists